



March 23, 2021

PHILIPPINE STOCK EXCHANGE, INC.
3/F Philippine Stock Exchange Plaza
Ayala Triangle, Ayala Avenue
Makati City

Attention : MS. JANET A. ENCARNACION
Head, Disclosure Dept.

Gentlemen:

We would like to inform you that during the regular meeting of the Board of Directors of First Metro Philippine Equity Exchange Traded Fund, Inc. (FMETF) held on Wednesday, March 23, 2021, the following matters were taken up:

1. Approval of the 2020 financial statements of First Metro Philippine Equity Exchange Traded Fund, Inc. (FMETF) as of December 31, 2020.
2. Thursday, June 17, 2021 at 2:00 P.M. as the date of the Annual Stockholders' Meeting of FMETF through remote communication in accordance with SEC Memorandum Circular No. 6 dated 12 March 2020 (MC No. 06-20).
3. May 6, 2021 as the record date to determine the stockholders entitled to notice and to vote in the June 17, 2021 Annual Stockholders' Meeting.
4. Authority for the Chairman or the FAMI President to change the date, time and place of the stockholder's meeting and the record date.
5. Approval to designate Mr. Reymar L. Uy, Assistant Vice President, as the primary authorized filer of First Metro Philippine Equity Exchange Traded Fund, Inc. (FMETF) and Mr. Edwin B. Valeroso as an alternate filer for transactions with the Securities and Exchange Commission through Online Submission Tool (OST).

Very truly yours,


Melissa B. Reyes
Corporate Secretary